

# Minutes of Special Meeting

## The Board of Directors South Texas ISD

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A Special Board Meeting of the Board of Directors of South Texas ISD was held Wednesday, December 12, 2018, beginning at 6:00 PM in the Rancho Viejo Resort & Country Club Casa Grande, 1 Rancho Viejo Drive, Ranch Viejo, Texas.

### 1. Welcome.

Mr. Doug Buchanan, board president, welcomed the guests, staff and fellow board members.

### 2. Call to Order.

The meeting was called to order by Mr. Doug Buchanan at 6:11 p.m. at which time he was assured by Superintendent, Dr. Marco Antonio Lara, Jr. that notices of this meeting were posted properly according to the laws of Texas and that a quorum of the board was present.

The following board members were present:

Douglas E. Buchanan	Raymondville
Graciela Camargo	Weslaco
Abiel J. Cantú	Raymondville
Eduardo L. "Larry" Cantu	Los Fresnos
Martin Castillo, DC	Edinburg
Yolanda Cuellar	Progreso Lakes
Javier Farias	McAllen
Adrian Garcia	Brownsville
Homero Garcia	Weslaco
Margarita Garcia	San Juan
Sylvia Sanchez Garza, Ph.D.	Edinburg
Hector Gonzales	Lyford
Robert J. Lerma	Brownsville
Henry LeVrier	Brownsville
Joe L. "Joey" Lopez	Brownsville
Eduardo R. Rodriguez	Brownsville
Jaime Solis	Edinburg
Irma Perez-Treviño	Harlingen
Israel G. Quintanilla	Raymondville
Rick Villarreal, D.D.S.	Brownsville

The following board members were absent:

Yolanda Chapa	McAllen
Ramon Montalvo, III	Weslaco
Richard Fleming, M.D.	Mission
Rebecca Villarreal	Peñitas

The following staff members were present:

Marco Antonio Lara, Jr., Ed.D.	Jeff Hembree
J.P. Villarreal	Marla R. Knaub
Sonia E. Rodriguez	Amanda Odom
Marissa Vaiz	Rolando Lopez
Jaime Faz	

The following guests were present:

Tony Juarez, Pattillo Brown & Hill  
Marla M. Guerra, Ed.D., Former Superintendent

3. Action: Review and accept Financial Statements & Report of Independent Certified Public Accountants, South Texas Independent School District/South Texas Independent School District Public Facilities Corporation, for the year that ended August 31, 2018.
  - A. Annual Financial Report

Pattillo, Brown & Hill auditor, Tony Juarez, reported on the 2017-2018 school year audit. A report entitled Financial Statements and Report of Independent Certified Public Accountant South Texas Independent School District was distributed, discussed, and accepted. Mr. Juarez reported the financial statements in the report presented fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of South Texas Independent School District as of August 31, 2018, and the respective changes in financial position and where applicable, cashflows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. In short, STISD received an unqualified report. Mr. Juarez was very pleased to report there were no findings. He thanked Ms. Marla Knaub and Dr. Tony Lara for a job well done.

**Current Year Comments/Recommendations:**

Administration kept the bank accounts open at the previous bank, due to outstanding checks. No activity was occurring in those bank accounts, and records were being reconciled and kept up to date. The District has worked on closing the bank accounts, and will adhere to all policies, processes, and statutes.

The auditor recommended the District review contracts timely to ensure that there are no lapses in timing resulting in non-compliance with District policy, state law, or other regulatory agencies.

**Status of Prior Year**

No comments/recommendations were made for the previous year so there was no discussion.

A motion was made by Joe Lopez, seconded by Yolanda Cuellar, approving the audit report as presented. The motion passed unanimously.

Board President Doug Buchanan congratulated the administration for doing a great job. He recognized Ms. Marla Knaub for her leadership and thanked her, campus principals and district staff for their work in ensuring a clean audit.

4. Action: Review and act on Resolution authorizing bank signatures for the district accounts.

A motion was made by Joe Lopez, seconded by Larry Cantu, adopting the Resolution authorizing bank signatures for the district accounts as presented. The motion passed unanimously.

5. Action: Review and act on adjusting monthly payroll dates for the 2018-2019 school year.

A motion was made by Larry Cantu, seconded by Hector Gonzales, adjusting monthly payroll dates for the 2018-2019 school year as presented. The motion passed unanimously.

6. Action: Review and act on the resignation of Joe L. Lopez from the South Texas ISD Board of Directors.

A motion was made by Doug Buchanan, seconded by Larry Cantu, approving Joe L. Lopez' resignation from the South Texas ISD Board of Directors as presented. The motion passed unanimously.

7. Recognition of the following former board members for their service to the South Texas Independent School District:
  - A. Maria G. Leal - 16 years of service
  - B. Joe L. Lopez - 14 years of service
  - C. Eliceo Muñoz, III - 8 years of service
  - D. Berta Palacios - 8 years of service

The Board recognized former board members for their service to South Texas ISD during the dinner meeting and presented each a glass plaque for their years of service.

8. Adjournment.

A motion was made by Henry LeVrier, seconded by Abiel Cantu, adjourning the board meeting at 6:30 p.m. The motion passed unanimously.